

# S3-Link Admin Guide

## Introduction

This document is prepared specially for System Admin of your Salesforce org to do various configuration changes. This document is for a free version only. If you have installed our paid version, please contact our support team to get an admin guide for the latest paid version.

## Prerequisite

Please refer to the following S3-Link documentation for additional information:

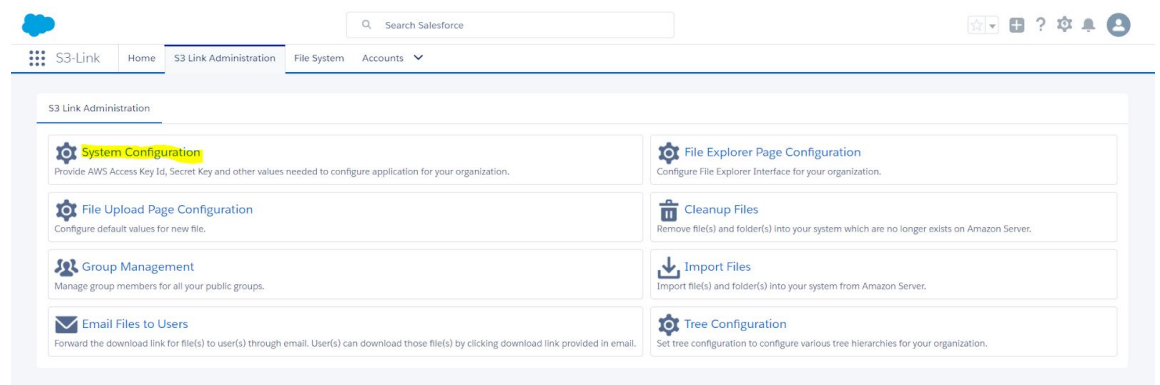
1. S3-Link Deployment Guide
2. S3-Link User Guide

## S3-Link Setup

- **Enable File Download History**

System Admin can enable/disable file download history.

1. Go to S3-Link Administration tab
2. Click System Configuration



### 3. Check True for Track Download History

S3-Link Administration System Configuration

System Configuration  
Provide AWS Access Key Id, Secret Key and other values needed to configure application for your organization.

AWS Secret Key  
[Redacted]

AWS Access Key Id  
AKIAJEZZH3EJH5AEYG2Q

Track File Downloads  
True

Max File Size (KB)  
10000

Buckets (1)

BUCKET NAME	DESCRIPTION	DEFAULT	ACTION
sftestdrive		<input checked="" type="checkbox"/>	X

### 4. Click Save

- **Set limit for max file size to upload**

System Admin can limit the max file size for upload. Default limit is 5GB.

1. Go to S3-Link Administration tab
2. Click System Configuration
3. Set the value for Max File Size

S3-Link Administration System Configuration

System Configuration  
Provide AWS Access Key Id, Secret Key and other values needed to configure application for your organization.

AWS Secret Key  
[Redacted]

AWS Access Key Id  
AKIAJEZZH3EJH5AEYG2Q

Track File Downloads  
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Max File Size (KB)  
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Buckets (1)

BUCKET NAME	DESCRIPTION	DEFAULT	ACTION
sftestdrive		<input checked="" type="checkbox"/>	X

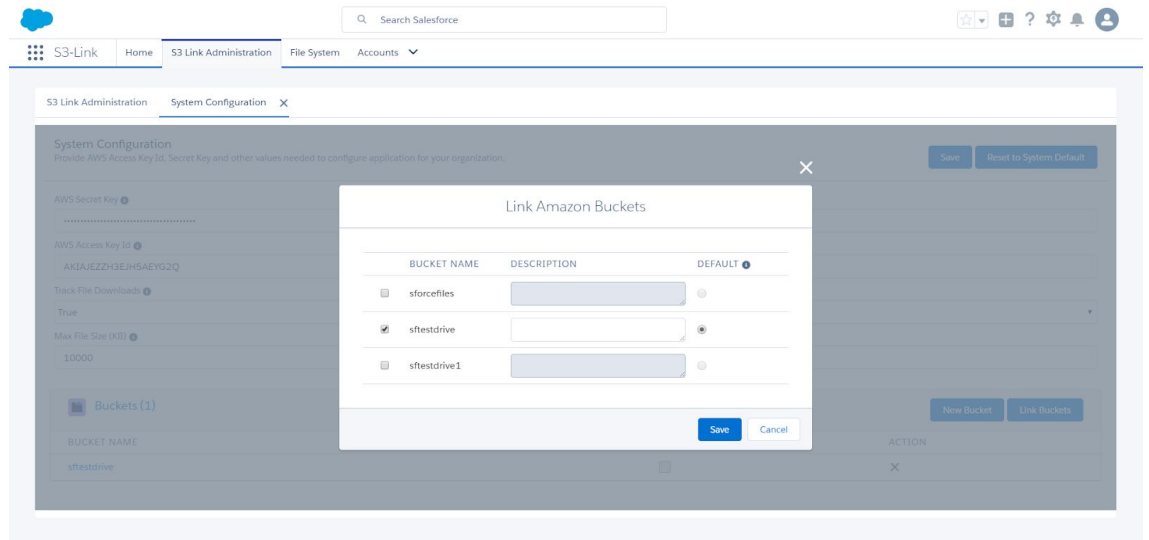
### 4. Click Save

- **Link / Update existing Amazon S3 buckets**

As a System Admin, you can manage Amazon buckets. You can create new buckets as well you can link existing buckets on Amazon S3 to Salesforce. All buckets linked to Salesforce will be displayed on File Explorer pages as a root node so avoid linking too many buckets.

1. Go to S3-Link Administration tab

2. Click System Configuration
3. Click the Link **Buckets** on Buckets section.
4. If there are any buckets available on Amazon S3, those will be displayed there. Select buckets you want to use for your Salesforce files.
5. Set “Default” to true for the bucket you want to set as default bucket. File uploaded from any Salesforce record detail page will be saved under the default folder.



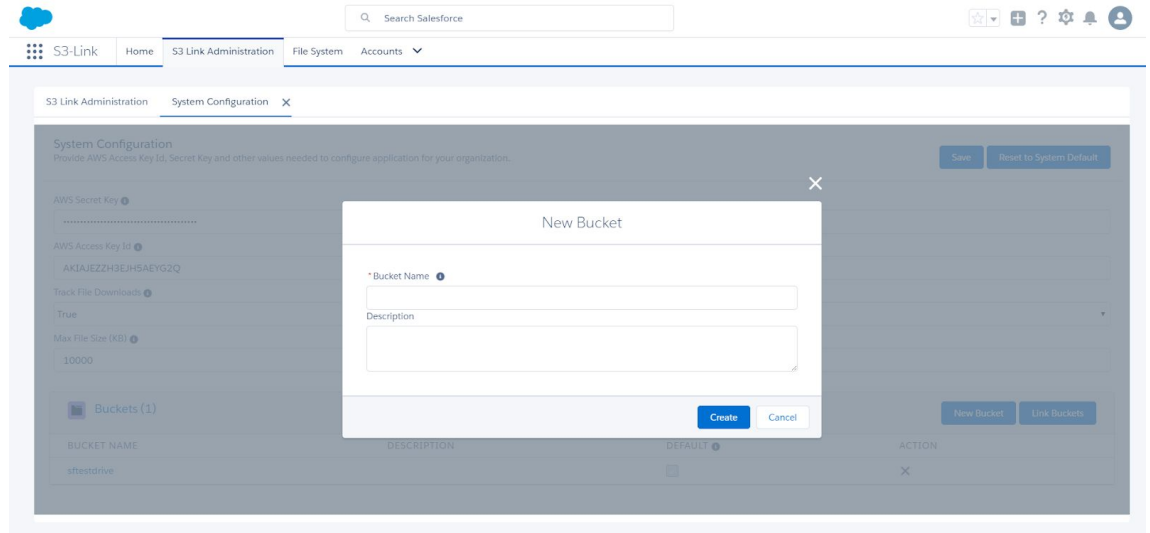
6. Click **Save**

- **Create New Bucket**

Follow below steps to create a new Amazon S3 bucket directly from Salesforce.

1. Go to S3-Link Administration tab
2. Click System Configuration
3. Click **New Bucket** on Buckets section.

4. Provide the bucket name and description.



5. Click **Create**

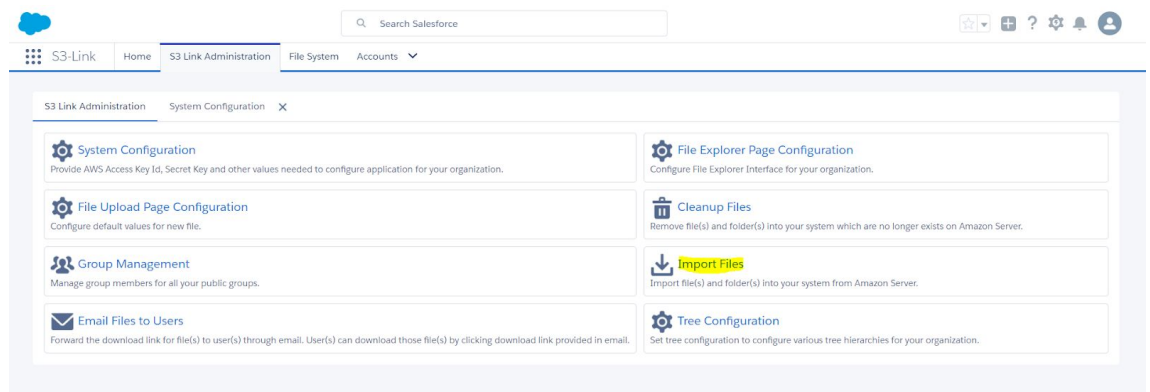
- **Configure S3-Link for Salesforce objects**

S3-Link allows you to attach files to any Salesforce object records. Once you will configure it for a Salesforce object, you will see the related list S3-Files in page layout for those objects. From there users can add/delete related files. To configure it, follow **S3-Link for Salesforce Objects** document.

- **Import Files from Amazon S3 to Salesforce**

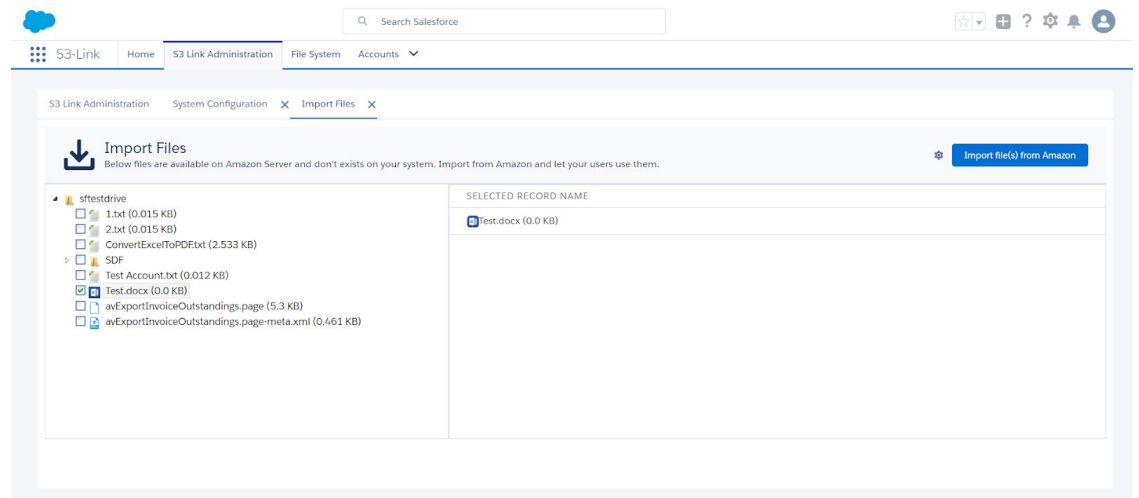
System Admin can browse existing AWS files and folders and choose what folder and files needs to be linked with Salesforce. Here are the steps to link AWS files with Salesforce using Browse.

1. Go to S3-Link Administration > Import Files



2. It will display all existing AWS folders hierarchy with files. Browse files and folders
3. Select folder and files you want to link with Salesforce

- Set the field values for new S3-File records to be created by clicking settings icon beside "Import file(s) from S3" button.
- Click "Import file(s) from S3".

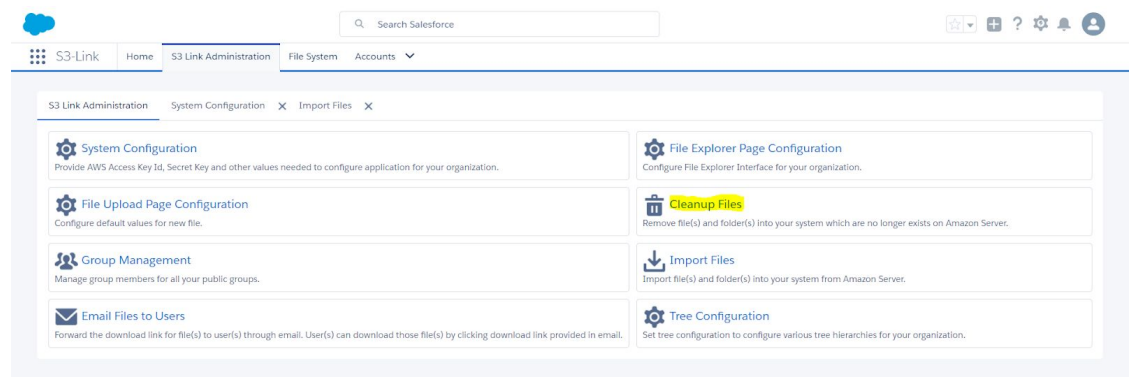


- It will create folders hierarchy and files in Salesforce for those selected AWS files. If you have selected too many files, it will start a batch job. On complete of batch job, you will get an email and you will be able to access those files in "S3-File Explorer"

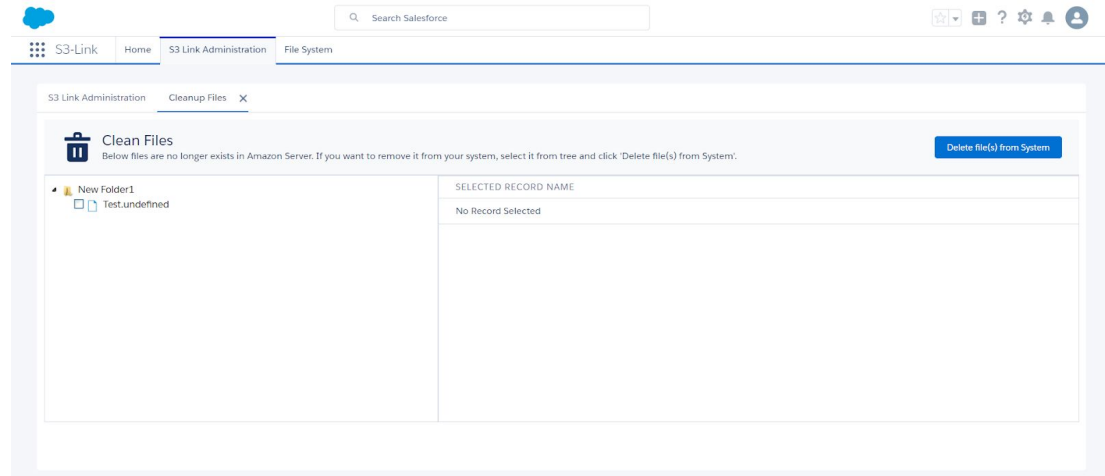
- Clean up files**

System Admin can delete files from the Salesforce File System which no longer exist on Amazon Server. Follow below steps for that.

- Go to S3-Link Administration Tab
- Click **Cleanup Files**



3. Select files you want to delete from Salesforce.

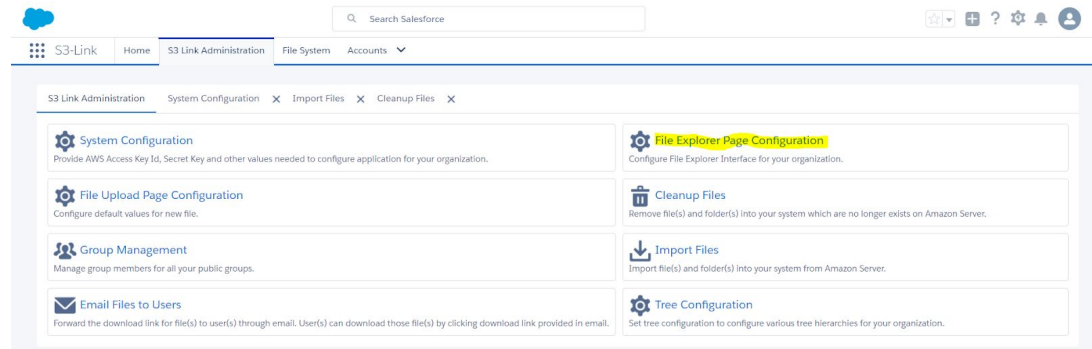


4. Click **Delete file(s) from System**

- **File Explorer Configuration**

System admin can configure the fields and other items related to File Explorer UI. Follow below steps for that.

1. Go to S3-Link Administration tab
2. Click **File Explorer Page Configuration**



3. File Explorer UI can be exposed for any object for which S3-Link is configured. So you can do separate configurations for each. You can select an object from Type drop down.

## File Explorer Page Configuration is for S3-File Explorer tab.

The screenshot shows the 'File Explorer Page Configuration' interface. At the top, there is a search bar labeled 'Search Salesforce' and navigation tabs for 'S3-Link', 'Home', 'S3 Link Administration', 'File System', and 'Accounts'. The main content area is titled 'CONFIGURATION File Explorer Interface' and includes a 'Save' button and a 'Reset to System Default' button. The configuration is organized into sections: 'Type' (set to 'File Explorer Page Configuration'), 'Page configuration' (with checkboxes for 'Show Header', 'Enable Search', 'Enable Mass Actions', and 'Show File Extension Icon', all checked; and input fields for 'Show Hierarchical File UI', 'Page Size' (set to 10), 'Show Breadcrumb', and 'Static Resource Name'), and 'File Detail Fields' (with 'Available Fields' containing 'Total Downloads' and 'Selected Fields' containing 'Description', 'Extension', 'Created By', 'Created Date', 'Size', and 'Download').

4. From Page Configuration section set Show Header, Show Hierarchical File UI and Enable Search
5. From the File Detail Fields section, select the fields you want to display for file detail. You can also display the link for download history on the page.
6. Click **Save**